

Bookstore Volunteers

January –May 2017

11:45am-12:15pm

Jan. 1	Valerie Wilkerson
Jan. 8	Richard McCrory
Jan. 15	Anne Tippett-MLK WKND
Jan. 22	Mary Helen Mahan
Jan. 29	Anne Tippett
Feb. 5	Valerie Wilkerson
Feb. 12	Richard McCrory
Feb. 19	Anne Tippett-PRESIDENT'S DAY WKND
Feb. 26	MH Mahan
Mar. 5	Valerie Wilkerson
Mar. 12	Richard McCrory
Mar. 19	Anne Tippett
Mar. 26	MH Mahan
Apr. 2	Valerie Wilkerson
Apr. 9	Richard McCrory
Apr. 16	Anne Tippett-EASTER
Apr. 23	MH Mahan
Apr. 30	Anne Tippett
May 7	Valerie Wilkerson
May 14	Richard McCrory
May 21	Anne Tippett
May 28	MH Mahan - MEMORIAL DAY WKND

Bookstore Notes:

1. To unlock the door: There is no longer a key in the fire extinguisher box. Either Mike or Anne will open the door before the end of the 10:30am service. If you find it locked, usually whichever warden is on duty has a key, as do the clergy. The money box should be in the store.
2. Richard McCrory is regularly in attendance on Sundays & is happy to substitute for someone if they cannot come.
3. We do not have to calculate tax & we do not accept credit cards
4. Please sales order pad to write down all purchases. The shopper gets the white copy & we keep the yellow copy.
5. Many of our new items have an inventory number written on the price tag. This inventory number should be a letter followed by a number. Please write the inventory number on the sales slip.
6. If someone buys a St. John's cookbook, please note that it is a cookbook that's been sold
7. If a shopper has a special request that is not available in the bookstore, please let me know.

8. PLEASE make sure the door is locked when you are closing. The lock is on the side of the door.
9. If you cannot be here on your assigned day, please let me know.